

Joe Lombardo
Governor

Richard Whitley, MS
Director



**DEPARTMENT OF
HEALTH AND HUMAN SERVICES**
DIVISION OF CHILD AND FAMILY SERVICES
Helping people. It's who we are and what we do.



Cindy Pitlock, DNP
Administrator

SUPERINTENDENT – Nevada Youth Training Center

UNCLASSIFIED

The ***DIVISION OF CHILD AND FAMILY SERVICES (DCFS)*** is seeking a **Superintendent** for our Nevada Youth Training Center (NYTC), 48 bed staff secure facility for male and female youth aged 12 to 18 located in Elko, NV. As a member of the Juvenile Services Administration team, the Superintendent is responsible for providing leadership, management, and oversight of the programmatic and operational components of the NYTC. Other responsibilities include: recruiting, hiring and training staff; participating in the planning and implementation of the biennial budget; ensuring appropriate educational, medical, dental and mental health services are provided for NYTC youth; and preparing and submitting monthly and biennial reports as required. The Superintendent will establish and maintain effective relationships with stakeholders including the community, agencies, and administrative representatives, and coordinate services with Nevada Youth Parole Bureau relative to institutional release for the youth in our care. This position is appointed by and serves under the pleasure of the Division Administrator of the Division of Child and Family Services.

EDUCATION AND EXPERIENCE: The preferred candidate will have successful management and administrative experience in youth correctional programs embodying rehabilitative or delinquency prevention concepts. A minimum of two (2) years of administrative experience in an institution dealing primarily with youth on a 24-hour basis; a Bachelor's degree from an accredited college or university, or have an equivalent combination of experience and training, substituting two (2) years of experience for one (1) year of training; Candidates who have current Peace Officer Standard & Training (P.O.S.T.) certification as established in the Nevada Revised Statutes and Nevada Administrative Code are preferred. Applicants must have availability to respond to after-hours emergencies.

SALARY AND BENEFITS: This position is compensated up to \$111,313, based on the employee/employer retirement plan. Excellent benefits package including health, dental and vision insurance, Public Employees Retirement Plan, three weeks paid vacation, three weeks sick leave, eleven paid holidays and no state, county, city or social security tax!

DCFS, in genuine partnership with families, communities and other governmental agencies provides support and services to assist Nevada's children and families in reaching their full human potential. We recognize that Nevada's families are our future and children, youth and families thrive when they live in safe permanent settings, experience a sense of sustainable emotional and physical wellbeing, and receive support to

consistently make positive choices for family and the common good. DCFS is an extremely complex organization with incredibly dedicated and professional staff committed to serving Nevada's youth and families!

Applications will be accepted until recruitment needs are satisfied.

TO APPLY:

Please submit resume along with a comprehensive cover letter describing your interest and qualifications for the position to:

Division of Child and Family Services
Attn: Recruitment Manager
4126 Technology Way, Suite 102
Carson City, NV 89706
Email to: dcfsrecruiting@dcfs.nv.gov